**ITSMF Symposium Frequently Asked Questions:**

**Event Pricing for Attendees:**

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| Symposium Attendance | $750 | $975 | * Guest (non-member) price is $975 * Associate member discounted price is $750 * Ticket included with Executive membership. |
| Awards Gala Tickets | $750 | $975 | * Guest (non-member) price is $975 * Member discounted price is $750 * Gala Nominees (non-member) price is $725 |

* **I’m an executive member but I am still being asked to pay at check-out. What should I do?**

Please double check to ensure your dues are paid for the current year. If you are current, please ensure you are registering using the primary email address on file.

* **What is the dress code for this event?**

The Symposium dress code is business casual.

The Technology Leaders Awards Ceremony & Gala dress code is strictly black tie.

* **Can I register on-site for this event?**

No, onsite registration is not available. This event is predicted to sell out. We strongly encourage you to register as soon as possible.

* **I have special ADA requirements, will ITSMF be able to accommodate me?**

Yes, please email [events@itsmfleaders.org](mailto:events@itsmfleaders.org) your request and requirements for more information.

* **Can I change or modify my registration?**

Yes, to make changes to your registration, click the “Modify my registration” link in your event confirmation email that was sent to you.

* **Can I cancel my registration?**

Yes, you can cancel your registration at any time before our cutoff date for a 40% refund

* **Does my registration include the hotel?**

No, all hotel rooms must be booked separately. ITSMF does not make any room reservations for attendees on their behalf.

* **Is parking available on site?**

Yes, Self-parking and valet parking is available at the hotel.